

Economy, communities and corporate

Geoff Hughes - Director

To: All members of the Council

our ref: Council - 14 July 2017

contact: Governance Services

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6 July 2017

Dear Councillor,

You are hereby summoned to attend the meeting of the Herefordshire Council to be held on **Friday 14 July 2017** at the The Council Chamber - The Shire Hall, St. Peter's Square, Hereford, HR1 2HX at **10.00 am** at which the business set out in the attached agenda is proposed to be transacted.

Yours sincerely

C Ward

Claire Ward

Solicitor to the council

AGENDA

Council

Date: **Friday 14 July 2017**

Time: **10.00 am**

Place: **The Council Chamber - The Shire Hall, St. Peter's Square, Hereford, HR1 2HX**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

Governance Services

Tel: 01432 260239

Email: councillorservices@herefordshire.gov.uk

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Agenda for the Meeting of the Council

Membership

Chairman

Vice-Chairman

Councillor DB Wilcox

Councillor PJ Edwards

Councillor PA Andrews
Councillor JM Bartlett
Councillor TL Bowes
Councillor CR Butler
Councillor MJK Cooper
Councillor PGH Cutter
Councillor CA Gandy
Councillor KS Guthrie
Councillor DG Harlow
Councillor EL Holton
Councillor TM James
Councillor JF Johnson
Councillor JG Lester
Councillor MN Mansell
Councillor RI Matthews
Councillor MT McEvilly
Councillor PM Morgan
Councillor FM Norman
Councillor RJ Phillips
Councillor AJW Powers
Councillor P Rone
Councillor A Seldon
Councillor WC Skelton
Councillor D Summers
Councillor LC Tawn
Councillor SD Williams

Councillor BA Baker
Councillor WLS Bowen
Councillor H Bramer
Councillor ACR Chappell
Councillor PE Crockett
Councillor BA Durkin
Councillor DW Greenow
Councillor J Hardwick
Councillor EPJ Harvey
Councillor JA Hyde
Councillor AW Johnson
Councillor JLV Kenyon
Councillor MD Lloyd-Hayes
Councillor PP Marsh
Councillor RL Mayo
Councillor SM Michael
Councillor PD Newman OBE
Councillor CA North
Councillor GJ Powell
Councillor PD Price
Councillor AR Round
Councillor NE Shaw
Councillor J Stone
Councillor EJ Swinglehurst
Councillor A Warmington

Agenda

		Pages
	<i>(The meeting will be preceded by prayers.)</i>	
1.	APOLOGIES FOR ABSENCE To receive apologies for absence.	
2.	DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the Agenda.	
3.	MINUTES To approve and sign the Minutes of the meeting held on 19 May 2017.	9 - 18
4.	CHAIRMAN AND CHIEF EXECUTIVE'S ANNOUNCEMENTS To receive the Chairman and Chief Executive's announcements.	19 - 20
5.	QUESTIONS FROM MEMBERS OF THE PUBLIC To receive questions from members of the public. <i>Deadline for receipt of questions is 5:00pm on Tuesday 11 July.</i> <i>Accepted questions will be published as a supplement prior to the meeting.</i>	
6.	TREASURY MANAGEMENT OUTTURN 2016/17 To approve the Treasury Management Outturn for 2016/17.	21 - 30
7.	LEADER'S REPORT To receive a report from the leader on the activities of the executive (cabinet) since the meeting of Council in March 2017, on progress made in the previous year towards achieving the council's priorities and priorities for the coming year.	31 - 58
8.	NOTICES OF MOTION UNDER STANDING ORDERS To consider Notices of Motion.	59 - 60
9.	QUESTIONS FROM MEMBERS OF THE COUNCIL To receive any written questions from members of the Council. <i>Deadline for receipt of questions is 5:00pm on Tuesday 11 July.</i> <i>Accepted questions will be published as a supplement prior to the meeting.</i>	

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YOU HAVE A RIGHT TO: -

- Attend all Council, Cabinet, Committee and Sub-Committee meetings unless the business to be transacted would disclose 'confidential' or 'exempt' information.
- Inspect agenda and public reports at least five clear days before the date of the meeting.
- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public register stating the names, addresses and wards of all Councillors with details of the membership of Cabinet and of all Committees and Sub-Committees.
- Have a reasonable number of copies of agenda and reports (relating to items to be considered in public) made available to the public attending meetings of the Council, Cabinet, Committees and Sub-Committees.
- Have access to a list specifying those powers on which the Council have delegated decision making to their officers identifying the officers concerned by title.
- Copy any of the documents mentioned above to which you have a right of access, subject to a reasonable charge (20p per sheet subject to a maximum of £5.00 per agenda plus a nominal fee of £1.50 for postage).
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Recording of meetings

- Anyone is welcome to record public meetings of the council using whatever, non-disruptive, methods you think are suitable. Please note that the meeting chairman has the discretion to halt any recording for a number of reasons including disruption caused by the recording, or the nature of the business being conducted. Recording should end when the meeting ends, if the meeting is adjourned, or if the public and press are excluded in accordance with lawful requirements.
- Anyone filming a meeting is asked to focus only on those actively participating.
- If, as a member of the public, you do not wish to be filmed please make a member of the governance team aware.

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You should vacate the building in an orderly manner through the nearest available fire exit and make your way to the Fire Assembly Point in the Shire Hall car park.

Please do not allow any items of clothing, etc. to obstruct any of the exits.

Do not delay your vacation of the building by stopping or returning to collect coats or other personal belongings.

The Chairman or an attendee at the meeting must take the signing in sheet so it can be checked when everyone is at the assembly point.

**Minutes of the meeting of Council held at The Council Chamber -
The Shire Hall, St. Peter's Square, Hereford, HR1 2HX on Friday
19 May 2017 at 10.30 am**

Present: Councillor DB Wilcox (Chairman)
Councillor (Vice-Chairman)

Councillors: PA Andrews, BA Baker, JM Bartlett, WLS Bowen, TL Bowes, H Bramer, CR Butler, ACR Chappell, MJK Cooper, PGH Cutter, BA Durkin, PJ Edwards, CA Gandy, DW Greenow, KS Guthrie, J Hardwick, DG Harlow, EPJ Harvey, JA Hyde, TM James, AW Johnson, JF Johnson, JLV Kenyon, JG Lester, MD Lloyd-Hayes, MN Mansell, Trish, RI Matthews, RL Mayo, MT McEvilly, SM Michael, PM Morgan, PD Newman OBE, FM Norman, CA North, RJ Phillips, AJW Powers, PD Price, P Rone, A Seldon, NE Shaw, J Stone, D Summers, EJ Swinglehurst, LC Tawn and SD Williams

Officers: Chris Baird, Ben Baugh, Annie Brookes, John Coleman, Geoff Hughes, Andrew Lovegrove, Caroline Marshall, Alistair Neill, Martin Samuels and Claire Ward

1. ELECTION OF CHAIRMAN

Councillor AW Johnson proposed and Councillor TM James seconded the nomination of Councillor DB Wilcox.

(Councillor DB Wilcox declared a pecuniary interest and left the meeting for the vote.)

RESOLVED: That Councillor DB Wilcox is elected Chairman of the Council for the forthcoming municipal year.

(Councillor DB Wilcox in the chair.)

Councillor Wilcox made the statutory declaration of acceptance of office.

2. APPOINTMENT OF VICE-CHAIRMAN

Councillor RI Matthews proposed and Councillor DW Greenow seconded the nomination of Councillor PJ Edwards.

(Councillor PJ Edwards declared a pecuniary interest and left the meeting for the vote.)

RESOLVED: That Councillor PJ Edwards is appointed Vice-Chairman of the Council for the forthcoming municipal year.

3. APOLOGIES FOR ABSENCE

Apologies were received from Councillors PE Crockett, EL Holton, MN Mansell, GJ Powell, AR Round, WC Skelton and A Warmington.

4. DECLARATIONS OF INTEREST

There were no declarations of interest at this stage of the meeting please see item 10 below.

The chairman advised that members had received a dispensation in relation to items 8 and 10 and that this would be explained by the solicitor to the council at those items.

5. MINUTES

RESOLVED: That the minutes of the meeting 3 March 2017 are confirmed as a correct record and signed by the Chairman.

6. ANNOUNCEMENTS FROM THE CHAIRMAN AND CHIEF EXECUTIVE

Council noted the chairman and chief executive's announcements as printed in the agenda papers.

The chairman went on to highlight the civic events that had taken place over the last year. These included:

- Visits by HRH the Duke of Kent, HRH the Duke of Gloucester, HRH the Countess of Wessex and HRH Princess Royal. Tribute was paid to the work of the Lord Lieutenant, Lady Darnley in her representation of the Queen and arrangement of royal visits to the county.
- The Queen's 90th birthday celebration and Cathedral service.
- The work of the Mayors of the Market Towns working together and in particular the Herefordshire Community Champions Award.
- Progress in the provision of a university in Herefordshire and positive economic regeneration developments including the Enterprise Business Park and broadband project.

The chief executive highlighted the following in his announcements to council:

- The new constitution which had taken effect from 19 May and the work undertaken on its introduction.
- The Children's Wellbeing directorate had received an award from the Management Journal and had secured funding for Colwall School
- The Economy Communities and Corporate Directorate had succeeded in a range of financial bids.

- Arrangements for the general election called for 8 June.

7. ELECTION OF LEADER OF THE COUNCIL

Councillor PM Morgan proposed and Councillor H Bramer seconded the nomination of Councillor A W Johnson.

(Councillor AW Johnson declared a pecuniary interest and left the meeting for the vote.)

RESOLVED: That Councillor AW Johnson is elected Leader of the Council for the forthcoming municipal year.

8. APPOINTMENTS TO COUNCIL COMMITTEES AND OUTSIDE BODIES

Council considered the report attached to the agenda relating to appointments to committees of the council and outside bodies in line with the rules of political proportionality. Councillor WLS Bowen's notified amendment to recommendation b relating to the number of seats on committees had been published prior to the meeting. The published amendment was not moved during the debate.

The solicitor to the council explained that any members who had been nominated for positions which attracted a special responsibility allowance under the councillors' allowances scheme had a pecuniary interest in that item. Following a written request she had granted a dispensation and therefore those members who were affected could participate in the discussion, remain in the room and vote on all of the recommendations in item 8. She advised, however, that members should refrain from voting in respect of recommendation (g) where they were nominated for an individual appointment.

The Chairman introduced the item and put recommendations a-f in turn to the vote. Recommendations a-e were carried by a simple majority of votes. Recommendation f was carried with no votes against. Council was advised that appointments to the positions of Chairmen and Vice-Chairmen would be determined by a vote where there was more than one nomination for the position. Nominations for the role of vice chairman of the planning and regulatory committee and the chairman of the licensing sub-committee would be invited separately. It was the decision of council to determine if the vice chairman of the planning and regulatory committee would act as the standing chairman of the licensing sub-committee.

The consideration of each appointment was as follows:

Chairman of the Adults and Wellbeing Scrutiny Committee

Councillor AW Johnson proposed and Councillor PD Price seconded the nomination of Councillor PA Andrews.

There were no other nominations.

Councillor Andrews was appointed.

Vice-Chairman of the Adults and Wellbeing Scrutiny Committee

Councillor H Bramer proposed and Councillor PA Andrews seconded the nomination of Councillor J Stone.

There were no other nominations.

Councillor Stone was appointed.

Chairman of the Audit and Governance Committee

Councillor DG Harlow proposed and Councillor NE Shaw seconded the nomination of Councillor PD Newman OBE.

There were no other nominations.

Councillor Newman OBE was appointed.

Vice-Chairman of the Audit and Governance Committee

Councillor BA Durkin proposed and Councillor P Rone seconded the nomination of Councillor ACR Chappell.

There were no other nominations.

Councillor Chappell was appointed.

Chairman of the Children and Young People and Scrutiny Committee

Councillor EJ Swinglehurst proposed and Councillor NE Shaw seconded the nomination of Councillor CA Gandy.

There were no other nominations.

Councillor Gandy was appointed.

Vice-Chairman of the Children and Young People and Scrutiny Committee

Councillor DG Harlow proposed and Councillor TM James seconded the nomination of Councillor FM Norman.

There were no other nominations.

Councillor Norman was appointed.

Chairman of the Employment Panel

Councillor NE Shaw proposed and Councillor DG Harlow seconded the nomination of Councillor AW Johnson.

There were no other nominations.

Councillor Johnson was appointed.

Vice-Chairman of the Employment Panel

Councillor NE Shaw proposed and Councillor DG Harlow seconded the nomination of Councillor PM Morgan.

There were no other nominations

Councillor Morgan was appointed.

Chairman of the General Scrutiny Committee

Councillor AW Johnson proposed and Councillor BA Durkin seconded the nomination of Councillor WLS Bowen.

There were no other nominations

Councillor Bowen was appointed.

Vice-Chairman of the General Scrutiny Committee

Councillor PM Morgan proposed and Councillor JA Hyde seconded the nomination of Councillor EJ Swinglehurst.

There were no other nominations.

Councillor Swinglehurst was appointed.

Chairman of the Health and Wellbeing Board

Councillor JG Lester proposed and Councillor BA Durkin seconded the nomination of Councillor PM Morgan.

There were no other nominations.

Councillor Morgan was appointed.

Chairman of the Planning and Regulatory Committee

Councillor AW Johnson proposed and Councillor PM Morgan seconded the nomination of Councillor PGH Cutter.

There were no other nominations.

Councillor Cutter was appointed.

Vice-Chairman of the Planning and Regulatory Committee

Councillor RI Matthews proposed and Councillor PD Price seconded the nomination of Councillor J Hardwick.

There were no other nominations.

Councillor Hardwick was appointed.

Chairman of the Licensing Sub-Committee

Councillor BA Durkin proposed and Councillor PM Morgan seconded the nomination of Councillor DW Greenow.

There were no other nominations.

Councillor Greenow was appointed.

Resolved - that:

- (a) the list of ordinary committees listed at paragraph 8 is confirmed with their current terms of reference as set out in the council's constitution;**
- (b) the number of seats on each committee as set out at paragraph 8, and the allocation of those seats to political groups as set out at paragraph 9**

is approved;

- (c) the allocation of seats on outside bodies to political groups as set out at paragraph 10 is approved;
- (d) it is noted that all other representation on outside bodies be decided by the chief executive, following consultation with the group leaders, in accordance with the provisions of the constitution;
- (e) the appointment of five co-opted members of the children and young people scrutiny committee is approved as follows:
 - one representative as nominated by the diocese of Hereford
 - one representative as nominated by the archdiocese of Cardiff
 - one parent governor as elected from the primary school sector
 - one parent governor as elected by the secondary school sector
 - one parent governor as elected by the special school sector;
- (f) the suspension of the rules of proportionality in respect of the regulatory sub-committee, the River Lugg Internal Drainage Board, the Wye Valley AONB Joint Advisory Committee is approved; and
- (g) the appointment of committee chairmen and vice chairmen of the committees as set out below is approved

Committee	Position	
Adults and wellbeing scrutiny committee	Chairman	Councillor PA Andrews
	Vice-chairman	Councillor J Stone
Audit & governance committee	Chairman	Councillor PD Newman OBE
	Vice-chairman	Councillor ACR Chappell
Children and young people scrutiny committee	Chairman	Councillor CA Gandy
	Vice-chairman	Councillor FM Norman
Employment panel	Chairman	Councillor AW Johnson
	Vice-chairman	Councillor PM Morgan
General scrutiny committee	Chairman	Councillor WLS Bowen
	Vice-chairman	Councillor CA Gandy
Health & wellbeing board	Chairman	Councillor PM Morgan
Planning and regulatory committee	Chairman	Councillor PGH Cutter
	Vice-chairman	Councillor J Hardwick
Licensing sub-committee	Chairman	Councillor DW Greenow

9. COUNCIL CONSTITUTION

Council considered the report attached to the agenda which outlined the revisions and additions to the new constitution agreed by council at its meeting on 16 December 2016.

The report recommended the approval of minor amendments and the adoption of the outstanding rules and codes.

The chairman of the audit and governance committee presented the report and outlined a required alteration to recommendation (a) to clarify that council was being asked to adopt the outstanding rules and codes and minor amendments to the constitution approved in December 2016 only. Council was not required to adopt the constitution in its entirety therefore the recommendation (a) was revised as below:

the revised constitutional changes listed in appendix 2, and set out in full at appendix 1, be adopted and implemented with immediate effect.

A member raised a concern regarding the delegation for the writing-off of uncollectable debts by Hoople, this was a particular concern in the context of losses incurred by Hoople and the pensions deficit. The Leader was urged to consider the delegation in light of these issues and address the matter to the appropriate committee. The Leader confirmed he would raise the matter with the audit and governance committee and officers.

A member outlined the continuing relevance of the governance improvement working group and the standards working group to review the introduction of the new constitution and the effectiveness of the new committee sizes. The solicitor to the council confirmed that the audit and governance committee would review the introduction of the new constitution in January 2018 which would include an assessment of committee sizes. In addition, committee sizes and appointments were considered at the annual meeting of council.

Resolved that:

- (a) the revised constitutional changes listed in appendix 2, and set out in full at appendix 1, are adopted and implemented with immediate effect; and**
- (b) authority is delegated to the solicitor to the council to make technical amendments (grammatical, formatting and consistency) necessary to finalise the revised constitution for publication.**

10. COUNCILLORS' ALLOWANCES SCHEME

Council considered a report concerning the recommendations of the Independent Remuneration Panel (IRP) and potential options for the Herefordshire councillors' allowances scheme. Two supplements to the report had been published prior to the meeting: a correction to appendix 2 to the current special responsibility allowance (SRA) for chairmen of scrutiny committees which stood at £11,987; and a notified amendment from Councillor RI Matthews which introduced an additional option (E1) for an allowances scheme. The published amendment was not moved during the debate.

The solicitor to the council introduced the report and explained regard must be paid to the recommendations of the IRP during determination of a scheme of allowances. All members had a pecuniary interest in the item as all members were required to receive a basic allowance. Following a written request the solicitor to the council had granted a dispensation and therefore those members who were affected could participate in the discussion, remain in the room and vote on all of the recommendations in item 10.

Members made general comments regarding the discomfort caused by the need to debate and determine an allowances scheme. Although it was recognised that the exercise was a statutory requirement there was potential for adverse public perception of members agreeing the level of allowances. It was commented that the independent determination of allowances would be desirable.

Members thanked the IRP for the work it had undertaken and the recommendations made.

In respect of recommendation (a) in the report members were divided in their preferences for the options in appendix 2 of the report; options B and D were proposed for debate and determination.

Councillor NE Shaw proposed and Councillor AW Johnson seconded option B.

Councillor AJW Powers proposed and Councillor A Seldon seconded option D.

In support of option B the following points were made:

- The conclusions of the IRP were reasonable but it was recognised that they were based on national rates of pay which was a departure from accepted practice;
- In determination of the allowances it was more appropriate to apply the local rates in Herefordshire. Option B took account of local rates of pay and adjusted allowances in relation to the lower rates in the county;
- Option B was closest to the current scheme and had only a minor effect on a balanced budget and the medium term financial strategy.

In support of option D the following points were made:

- In comparison with other unitary authorities Herefordshire Council had a low basic allowance which had not been significantly upgraded in over a decade. Further comparison showed that the difference between basic and special responsibility allowances at the council was pronounced. Option D would reduce this gap;
- The basic allowance under option B was at a rate below the minimum wage, based on the hours members worked, as identified in the IRP report. As an authority that had adopted the living wage it was queried whether members would be content to adopt an allowance which fell below this threshold;
- The increase in the basic allowance would recognise the additional work required of members resulting from the new constitution and the reduced size of the committees;
- There would be no impact on the budget associated with the introduction of option D. Option B would result in a 2% budget increase;
- An increase in the basic allowance would encourage people from a broader range of backgrounds to consider becoming councillors. In particular young people needed to be offered incentives to become councillors;
- Option B represented a significant increase in SRAs for members of the Cabinet at a time when services were being cut and local residents' experienced the effects of inflation.

Councillor A Seldon requested that a recorded vote was conducted which was supported by over eight members of the council.

A recorded vote was held.

For Option B (26): Councillors BA Baker, H Bramer, CR Butler, MJK Cooper, PGH Cutter, BA Durkin, CA Gandy, DW Greenow, KS Guthrie, DG Harlow, JA Hyde, AW Johnson, JF Johnson, JG Lester, RL Mayo, MT McEvilly, PM Morgan, PD Newman, RJ Phillips, PD Price, P Rone, NE Shaw, J Stone, EJ Swinglehurst, DB Wilcox and SD Williams.

For Option D (18): Councillors JM Bartlett, TL Bowes, ACR Chappell, PJ Edwards, J Hardwick, EPJ Harvey, TM James, JLV Kenyon, MD Lloyd-Hayes, PP Marsh, RI Matthews, SM Michael, FM Norman, CA North, AJW Powers, A Seldon, D Summers, LC Tawn.

Abstentions (2): Councillors PA Andrews and WLS Bowen.

In respect of recommendation (a) Option B was approved as the scheme of basic and special responsibility allowances.

Councillor RJ Phillips declared a non-pecuniary interest in agenda item 10, recommendation (c) as vice chairman of the National Joint Council (Employers).

Councillor JG Lester proposed and Councillor PM Morgan seconded recommendations b, c and d in the report.

Members debated a motion to amend recommendation (b) to include qualification that training for members should be appropriate and meaningful.

Councillor PM Morgan proposed and Councillor BA Durkin seconded a motion to amend recommendation (b) to include the wording below:

...with a programme for continuing appropriate training as determined by the cabinet member.

The amendment and substantive recommendations were approved by a majority of votes.

Resolved that:

- (a) Having regard to the recommendations of the independent remuneration panel, council adopts option B as a scheme of basic and special responsibility allowances from the options set out in appendix 2;**
- (b) A two step mandatory training element is maintained in relation to the basic allowance with a programme for continuing appropriate training as determined by the cabinet member;**
- (c) Basic and special responsibility allowances is updated annually in line with the national joint council for local government services pay award for a period of not more than two years; and**
- (d) The current schemes of travel and subsistence, and child care and dependants' carers' allowances are retained with a requirement that expenses must be claimed within 12 months of being incurred.**

11. PROGRAMME OF ORDINARY MEETINGS

Council considered and agreed the programme of meetings set out on the agenda.

Concern was expressed at the premature cancellation of the meeting on 14 July. The Chairman confirmed that this meeting had been inadvertently cancelled and that the next council meeting would be held on 14 July, Concern was also expressed at the reduction of the number of ordinary council meetings and whether the new schedule was adequate to deal with council business in a timely and efficient manner.

The chairman confirmed that clarity regarding the amended schedule of council meetings would be provided following the annual meeting. Whilst it was always possible for an extraordinary meeting to be called if it became necessary, group leaders would be asked to consider the schedule and determine whether or not any additional ordinary meetings might be required.

The meeting ended at 12.13 pm

Chairman

Announcements from the Chairman and Chief Executive – 14th July 2017

Chairman's Announcements

1) At the request of Her Majesty's Lord-Lieutenant for Herefordshire, I have invited Mr Edward Harley DL to address members immediately at the conclusion of this morning's Council meeting. The short presentation will be regarding the Honours system and the Queen's Award for Voluntary Service from a Herefordshire perspective.

2) In August 1817, Hereford Shire Hall was opened and used for the first time, resulting in the 200th Anniversary of the Shire Hall being celebrated this summer. On 9th September, 2017, as part of Heritage Weekend, this significant event will be celebrated jointly by both the Judiciary and the Council with contributions made by the Recorder of Hereford, HHJ Daniel Pearce-Higgins, officers from the Records Office and a presentation of 'Trial by Jury' in the original Crown Court by Hereford's Gilbert & Sullivan Amateur Operatic Society. The main event will be the unveiling of a plaque by Her Majesty's Lord-Lieutenant, the Dowager Countess of Darnley, JP. Councillors will be sent invitations to attend this bi-centenary later this month.

3) Events attended by the Chairman of Herefordshire Council since the last Council meeting on 19th May 2017

20 th May	Falklands 35 th Anniversary - Royal Marine Concert – Hereford Cathedral
26 th May	Royal Visit-Jamie's Farm-Duchess of Cornwall
30 th May	Mayors Meeting (Introduction of new Mayors)
5 th June	Mayor-making – Ross-on-Wye Town Council
9 th June	HCA Summer Show-Private View with Principal's Reception
10 th June	RBL County Rally at Llanwarne
11 th June	Freemasons Tercentenary Event-Choral Evensong Hereford Cathedral
14 th June	Official opening of Severn Waste Services Energy from Waste facility - Envirecover by HRH The Duke of Gloucester
19 th June	Armed Forces Day Flag Raising Ceremony-High Town Hereford
24 th June	Armed Forces Day Events and Evening Concert
5 th July	Herefordshire Schools Summer Games-Hereford Leisure Centre
9 th July	Powys County Council Civic Service
10 th July	Citizenship Ceremony
10 th July	Local Business Choral Evensong and drinks-Hereford Cathedral
14 th July	High Sheriff's Garden Party - Blakemere

Chief Executive's Announcements

The announcements from the Chief Executive will include the following:

- Budget consultation 2018/19
- Hospital discharges and social care services
- Grenfell Tower minute's silence
- Building and fire safety inspections for council-owned properties
- Parliamentary elections
- Royal opening of the EnviRecover Energy from Waste Plant
- The society for IT practitioners in the public sector (Socitm) – national Better Connected awards
- Appointment of Chief Executive to the West Midlands Combined Authority



Meeting:	Council
Meeting date:	14 July 2017
Title of report:	Treasury management outturn 2016/17
Report by:	Leader of the council

Classification

Open

Key decision

This is not an executive decision.

Wards affected

County-wide

Purpose

To approve the treasury management outturn for 2016/17.

Recommendation

THAT:

(a) the treasury management outturn (at appendix 1) for 2016/17 be approved.

Alternative options

- 1 There are no alternative options as the report provides factual outturn information, and approval of the outturn is reserved to Council.

Reasons for recommendations

- 2 To approve the treasury management outturn for 2016/17. Cabinet considered the outturn on 22 June and recommended it to Council for approval.

Key considerations

- 3 The treasury management budget for 2016/17 underspent overall by £0.4m due to the lower cost of debt due to prolonged lower interest rates.

Further information on the subject of this report is available from
Andrew Lovegrove, chief finance officer (01432) 261867

- 4 The external borrowing as at 31 March 2017 totalled £176.5m, a decrease of £20.0m due to repayments exceeding the need to borrow to fund capital programme spend in 2016/17.
- 5 Appendix 1 provides the outturn report and includes a detailed analysis in line with the CIPFA code of practice on treasury management.
- 6 The council has complied with its prudential indicators for 2016/17 approved by Council on 3 February 2016 as part of the treasury management strategy statement, these are provided in annex 1 to appendix 1.

Community impact

- 7 The recommendations do not have a direct community impact however the effective management of resources enables the council to direct those resources to support corporate plan priorities.

Equality duty

- 8 The recommendations do not have any equality implications.

Financial implications

- 9 None arising from the recommendations as the outturn report is a factual summary of performance in 2016/17. Treasury management includes debt repayment and interest charges. Using debt to finance capital investment is subject to separate approval by Council and is generally recommended when the cost of borrowing can be funded from the revenue savings generated by the capital investment.

Legal implications

- 10 The council complies with all relevant treasury management activity guidance and statute as detailed in the Prudential Code.

Risk management

- 11 The council is required to approve the treasury management outturn position under financial reporting requirements with monitoring reported to cabinet throughout the year.

Consultees

- 12 None

Appendices

Appendix 1 - Treasury Management Outturn 2016/17

Background Papers

- None identified.

Annual Treasury Management Report 2016/17

1. Introduction

- 1.1. The council's treasury management activity is underpinned by CIPFA's Code of Practice on Treasury Management. Before the start of every year the Code requires local authorities to produce Prudential Indicators and a Treasury Management Strategy Statement detailing the policies and objectives of the council's treasury management activities for the forthcoming year. This outturn report compares actual activity to those policies and objectives.
- 1.2. The council borrows and invests substantial sums of money and is therefore exposed to financial risks including the loss of invested funds and the revenue effect of changing interest rates. The successful identification, monitoring and control of these risks are central to the treasury management strategy.

2. Economic Background

- 2.1. Two major events had a significant influence on financial markets during 2016/17; the UK EU referendum on 23 June and the election of President Trump in the USA on 9 November with both events resulting in uncertainties in economic market rates.
- 2.2. **Growth:** After a disappointing 2016 quarter 1 of only +0.2% GDP growth (GDP), the three subsequent quarters of 2016 came in at +0.6%, +0.5% and +0.7%, nearly the fastest rate of growth of any of the G7 countries.
- 2.3. **UK Monetary Policy:** On 4 August the Monetary Policy Committee (MPC) cut the bank rate from 0.5% to 0.25%, but remained at 0.25% for the rest of 2016/17.
- 2.4. **Inflation:** Inflation has risen rapidly due to the effects of the sharp devaluation of sterling after the referendum. In February 2017, the latest CPI inflation figure had risen to 2.3%, above the MPC's inflation target of 2%

3. Borrowing

- 3.1. The council continues to access lower cost short-term loans from other local authorities rather than more expensive longer term debt due to the differential between short and longer-term interest rates. This policy is expected to continue in 2017/18 but should this differential decrease and short term borrowing costs increase, the council will begin securing additional fixed long term debt to fund its borrowing requirements.
- 3.2. In 2016/17 the weighted average interest rate paid on council borrowing was 3.24% (3.42% in 2015/16). The weighted average cost of long term borrowing was 3.83% compared to 0.76% for short-term borrowing (being the gross cost including brokers' commission of between 0.03% and 0.10%).
- 3.3. It is council strategy to maintain borrowing and investments below their underlying levels by using "internal borrowing", utilising usable reserves. This maintains borrowing and investment balances to a minimum.
- 3.4. During 2016/17 there was major volatility in Public Works Loan Board (PWLB) rates with rates falling during quarters one and two to reach historically low levels, before rising significantly during quarter three and then partially easing back towards the end of the

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year. This enabled the council to replace some short-term loans with longer-term finance. In 2016/17 the following longer term loan was taken out from the PWLB:

Amount Borrowed	From	To	Period	Type of loan*	Interest Rate
£7m	30/06/16	30/06/46	30 years	Maturity	2.45%
*Maturity = Interest only instalments every six months over the period of the loan, with the principal repaid at the end of the loan period.					

3.5. The premium charged by the PWLB for the early repayment of PWLB debt remained too expensive for existing loans in the council's portfolio to be repaid and rescheduled. No rescheduling activity was undertaken in 2016/17 and this will continue to be constantly considered.

3.6. Borrowing activity during the year is summarised below:

Borrowing Activity in 2016/17	01/04/16 Balance £m	New Borrowing £m	Debt Maturing £m	31/03/17 Balance £m
Short-term borrowing	46.50	51.00	(69.50)	28.00
Long-term borrowing	149.95	7.00	(8.46)	148.49
TOTAL BORROWING	196.45	58.00	(77.96)	176.49
Other long-term liabilities*	25.56	33.39	(1.21)	57.74
TOTAL EXTERNAL DEBT	222.05	91.39	(79.17)	234.23
<i>*Other long term liabilities represent existing commitments under PFI arrangements included in the medium term financial strategy inclusive of the energy from waste plant which became operational during the year</i>				

3.7. Total borrowing decreased by £20.0m due to repayments exceeding the need to borrow to fund capital programme spend in 16/17.

3.8. The council's underlying need to borrow as measured by the Capital Financing Requirement (CFR). As at 31/03/2017 this totalled £305.8m. The difference of £71.6m between the CFR and total external debt represents internal borrowing from usable reserves and working capital alongside the outstanding loan balance with Mercia waste of £38.1m.

3.9. The council's capital financing costs in 2016/17 were as follows.

Capital financing costs for 2016/17:	Budget	Outturn	Over / (under) spend
	£m	£m	£m
Minimum Revenue Provision (provision for repayment of loan principal)	10.7	10.7	-
Interest payable on all loans	6.4	6.1	(0.3)

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TOTAL	17.1	16.8	(0.3)
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3.10. The variances to budget have arisen from:

- Short-term variable interest rates being lower than expected resulting in an interest cost saving

4. Investments

4.1. The council invests significant funds, representing income received in advance of expenditure plus balances and reserves. During 2016/17 the council's investment balances averaged at £15m and ranged from £30m in December 2016 to £2m in February 2017.

4.2. Security of capital remained the council's primary objective. Investment income remained low due to the continued low interest rate environment.

4.3. Investments held at the start and end of the year were as follows:

Investments	01/04/16 Balance £m	Investments Made £m	Maturities/ Withdrawals £m	31/03/17 Balance £m
Instant Access Accounts	5.00	281.71	(283.74)	2.97
Notice Accounts	2.50	-	(2.50)	-
Total	7.50	281.71	(286.24)	2.97
Decrease in investments				4.53

4.4. Interest received during the year was as follows:

Month	Average amount invested		Average rate of interest earned		Budget £000	Interest earned £000	(Surplus) /deficit £000
	Actual £m	Budget £m	Actual %	Budget %			
Apr-16	13.4	30	0.61	0.40	10	6	(4)
May-16	13.1	30	0.50	0.40	10	6	(4)
Jun-16	16.3	30	0.49	0.40	10	6	(4)
Jul-16	19.2	30	0.49	0.40	10	8	(2)
Aug-16	13.8	30	0.42	0.40	10	5	(5)
Sep-16	12.2	30	0.36	0.40	10	4	(6)
Oct-16	13.4	30	0.32	0.40	10	4	(6)
Nov-16	23.8	30	0.27	0.40	10	5	(5)
Dec-16	19.2	30	0.27	0.40	10	4	(6)
Jan-17	13.9	30	0.28	0.40	10	3	(7)
Feb-17	8.9	30	0.29	0.40	10	2	(8)
Mar-17	7.2	30	0.29	0.40	10	2	(8)

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Outturn	120	55	(65)
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- 4.5. The interest received in the year was below budget due to lower balances being maintained, reducing the need to borrow.
- 4.6. The average interest rate achieved during 2016/17 was 0.38%, slightly lower than budgeted. This compares favourably with the generally accepted benchmark of the average 7-day London Inter-Bank Bid (LIBID) rate of 0.20%.
- 4.7. In addition to interest earned on balances, interest from the energy from waste plant loan to Mercia waste, totalling £2.3m, has been set aside to fund increased waste disposal costs in future years.

5. Compliance with Prudential Indicators

- 5.1. The Council complied with its Prudential Indicators, Treasury Management Policy Statement and Treasury Management Practices for 2016/17 as detailed in Annex 1. A prudent approach has been taken in relation to investment activity with priority being given to security and liquidity over yield.

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Annex 1

Performance Indicators**1. Treasury Management Indicators**

The council measures and manages its exposures to treasury management risks using the following indicators.

1.1 Interest Rate Exposures

This indicator is set to control the council's exposure to interest rate risk. The indicator sets upper limits on fixed and variable rate interest rate exposures, expressed as the proportion of net principal borrowed.

	2016/17 Approved Limit	2016/17 maximum exposure
Upper Limit for Fixed Rate Exposure	100%	100%
Upper Limit for Variable Rate Exposure	50%	22%

The above indicator relates to net debt, if the council has variable rate investments at the same level as its variable rate debt it is deemed to have no variable rate exposure (all council investments are regarded as being at variable rate because no investments are for more than one year). Throughout 2016/17 the council's investments were lower than its variable rate short-term borrowing.

1.2 Maturity Structure of Fixed Rate Borrowing

This indicator is to limit large concentrations of fixed rate debt needing to be replaced at times of uncertainty over interest rates.

Maturity Structure of Fixed Rate Borrowing	Lower Limit %	Upper Limit %	Actual Fixed Rate Borrowing 31/03/17 £m	% Fixed Rate Borrowing 31/03/17
Under 12 months	0%	20%	5.48	4%
12 months and within 24 months	0%	20%	5.49	4%
24 months and within 5 years	0%	20%	13.09	9%
5 years and within 10 years	0%	20%	27.83	19%
10 years and within 20 years	0%	40%	28.48	19%
20 years and within 30 years	0%	40%	25.86	17%
30 years and within 40 years	0%	40%	22.26	15%
40 years and within 50 years	0%	40%	20.00	13%
Total			148.49	100%

Two LOBO ("Lenders Option then Borrowers Option") bank loans of £6m each are repayable in 2054 however if the lenders seek to increase the interest rate charged, currently 4.50%, the council has the opportunity to repay the loans.

1.3 Upper Limit for Total Principal Sums Invested Over 364 Days

The purpose of this limit is to contain exposure to the possibility of financial loss that may arise as a result of the council having to seek early repayment of the sums invested.

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Upper Limit for Total Principal Sums Invested Over 364 Days	2016/17 Approved £m	2016/17 Actual £m	2017/18 Estimate £m	2018/19 Estimate £m
Total	5	0	5	5

During 2016/17 no long-term investments were made for a period exceeding 364 days.

2. Prudential Indicators

2.1 Estimates of Capital Expenditure

This indicator is set to ensure that the level of proposed capital expenditure remains within sustainable limits and, in particular, to consider the impact on council tax.

Capital Expenditure	2016/17		2017/18 Estimate £000	2018/19 Estimate £000
	Estimate £000	Actual £000		
Total	75,075	55,785	73,272	65,938

Capital expenditure has been and is expected to be financed or funded as follows:

Capital Financing	2016/17		2017/18 Estimate £000	2018//19 Estimate £000
	Estimate £000	Actual £000		
Capital grants	24,343	33,628	39,071	41,082
Capital receipts	7,900	2,092	9,745	2,125
Revenue funding	-	495	-	-
Prudential borrowing	42,532	19,570	24,456	22,731
Other	300	-	-	-
Total	75,075	55,785	73,272	65,938

Generally prudential borrowing finance is provided where the return on the investment exceeds the debt financing cost.

3. Capital Financing Requirement (CFR)

Estimates of the council's cumulative maximum external borrowing requirement for 2016/17 to 2018/19 are shown in the table below:

Capital Financing Requirement	2016/17 Approved £000	2016/17 Actual £000	2017/18 Estimate £000	2018/19 Estimate £000
Total CFR	316,677	305,828	209,552	224,174

Total debt is expected to remain at or below the CFR during the forecast period.

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4. Authorised Limit and Operational Boundary for External Debt

The Local Government Act 2003 requires the Council to set an Affordable Borrowing Limit or Authorised Limit. This is a statutory limit which should not be breached.

The Operational Boundary is based on the same estimates as the Authorised Limit but reflects the most likely, prudent but not worst case scenario without the additional headroom included within the Authorised Limit.

	2016/17 Approved Operational Boundary £m	2016/17 Approved Authorised Limit £m	Actual External Debt as at 31/03/17 £m
Borrowing	295.0	305.0	176.5
Other Long-term Liabilities	30.0	40.0	57.7
Total	325.0	345.0	234.2

5. Ratio of Financing Costs to Net Revenue Stream

This is an indicator of affordability and highlights the revenue implications of existing and proposed capital expenditure by identifying the proportion of the revenue budget required to meet financing costs, net of investment income.

Ratio of Financing Costs to Net Revenue Stream	2016/17 Approved %	2016/17 Actual %	2017/18 Estimate %	2018/19 Estimate %
Net Revenue Stream	143,529	147,979	145,025	141,641
Financing Costs	17,096	16,771	17,859	17,750
Percentage	11.9%	11.3%	12.3%	12.5%

6. Adoption of the CIPFA Treasury Management Code

This indicator demonstrates that the council has adopted the principles of best practice.

The council has incorporated the Chartered Institute of Public Finance and Accountancy's *Treasury Management in the Public Services: Code of Practice 2011 Edition* into its treasury policies, procedures and practices.

Meeting:	Council
Meeting date:	14 July 2017
Title of report:	Leader's report to Council
Report by:	Leader of the council

Classification

Open

Key decision

This is not an executive decision.

Wards affected

Countywide

Purpose

To receive a report from the leader on the activities of the executive (cabinet) since the meeting of Council in March 2017, on progress made in the previous year towards achieving the council's priorities and priorities for the coming year.

Recommendation(s)

THAT:

- (a) the report be noted.

Alternative options

- 1 There are no alternative options; it is a requirement of the council's constitution.

Reasons for recommendations

- 2 To ensure members are aware of the activities of the executive.

Key considerations

- 3 A list of the decisions taken by cabinet and cabinet members since the last report to Council (covering the period between 11 February and 16 June 2017) is provided at appendix 1. Five key decisions were taken under the general exception provisions (giving more than five but less than 28 days' notice). None were taken under the urgency provisions (less than five days' notice) or were subject to call in.

Further information on the subject of this report is available from
Councillor Tony Johnson, leader of the council on Tel (01432) 260046

- 4 To ensure that progress towards achieving our corporate plan priorities is reported transparently we have, for the first time, approved an annual report which is available on the council website and attached at appendix 2 for information. The report also sets out our areas of focus for the coming year and greater detail is provided in the corporate delivery plan agreed by cabinet in April. I would encourage all members to read the document. We have much to be proud of, continuing to deliver essential services to improve outcomes for some of the most vulnerable in the community whilst also delivering ambitious plans to support the growth of our economy and improve quality of life for our residents.
- 5 We are currently preparing a corporate parenting strategy for Herefordshire. The aim of the strategy is to ensure that we all understand our responsibilities as corporate parents and ensure that we are working together to improve outcomes for this group of children and young people who are particularly vulnerable. The draft strategy will be taken to the children's scrutiny committee early in July for their consideration before being considered by cabinet. We will continue to provide support to members to ensure they understand fully what being a corporate parent means for them, and the strategy will identify particular actions for all members to ensure we fulfil this role effectively.
- 6 We are a learning organisation and take every opportunity to understand our performance and where it can be improved. The council's safeguarding services for children and young people recently had a peer review conducted by the Local Government Association. It's pleasing to note that a number of strengths were identified including the commitment of our staff, the positive effect of their work, their knowledge of the children and families and their passion for improving the outcomes for the children. Areas identified for improvement including improving social work administrative practice and being clearer about what early help means in Herefordshire. A further, more in depth peer review is scheduled for September which will provide more valuable learning for us.
- 7 We will be considering how best to offer health visiting and school nursing services over the next period as new contracts need to be in place from April 2018. These considerations will include clarifying our approach to children centre services and early help, to continue to focus on our corporate plan priority to keep children safe and give them a great start in life.
- 8 In support of our corporate plan priority to enable residents to live safe, healthy and independent lives by the end of the calendar year we will have:
 - implemented a new programme of training for our adult social workers to ensure that social work assessments are focused on what people and communities can do for themselves
 - redesigned the access and referral team to improve customer experience by more effective signposting to alternative resources or rapid referral into the correct part of the care and support system
 - established a new locality based role that will develop creative support plans by incorporating local community resources to supplement any formal care provision. The new service will be a key element of supporting people to regain or retain independence and hence reduce the need for social care
 - launched a new "Home First" offer that will focus on enabling people to remain in their own homes during periods of crisis and on supporting discharge from hospital in time to assist with managing winter pressures
 - worked with the provider Addaction to drive improvements to substance misuse

Further information on the subject of this report is available from
Councillor Tony Johnson, leader of the council on Tel (01432) 260046

services

- 9 Following the successful launch of our economic vision on 23 June at Eastnor Castle we have a number of committed ambassadors who will work with us to help secure investment to deliver the vision.
- 10 Our thoughts go out to all those affected by the Grenfell Tower fire. Whilst Herefordshire does not have any high rise buildings, we are nonetheless working closely with colleagues in the fire service, housing providers, and our own property services to identify risks and, as appropriate, ensure action is taken to mitigate them. We have reminded care home providers and schools of the need to ensure that their fire risk assessments are up-to-date and of the need to have regular evacuation drills. All householders are encouraged to ensure they have smoke detectors fitted and that these are regularly tested; advice on home safety measures is available on the Hereford and Worcester Fire Service website at: <https://www.hwfire.org.uk/safety-and-advice/>.
- 11 The council's policy decision to dispose of the smallholdings estate is being implemented as agreed and following an extensive marketing of the site the deadline for tenders has now passed; interest has been positive.
- 12 We have launched our consultation on future budget priorities, details of which are available on the council's website. The support of all members in encouraging those in their wards to respond to the consultation would be appreciated.
- 13 In line with the framework for assessment agreed by the employment panel, the annual personal performance and development programme for the chief executive has been undertaken and a summary of the agreed objectives is attached at appendix 3 for information

Community impact

- 14 The community impact of any decisions of the executive have been set out within the relevant decision report and taken into consideration at the time the decision was taken. Reporting to Council the activities of the executive demonstrates the council's commitment to the code of corporate governance principle of implementing good practices in transparency, reporting and audit to deliver effective accountability.

Equality duty

- 15 Under Section 149 of the Equality Act 2010, the "General Duty" on public authorities is set out as follows:

A public authority must, in the exercise of its functions, have due regard to the need to

- eliminate discrimination, harassment, victimisation and any other conduct ... prohibited by or under this Act;
- advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Further information on the subject of this report is available from
Councillor Tony Johnson, leader of the council on Tel (01432) 260046

- 16 The public sector equality duty (specific duty) requires us to consider how we can positively contribute to the advancement of equality and good relations, and demonstrate that we are paying 'due regard' in our decision making in the design of policies and in the delivery of services; these considerations are set out in each of the relevant reports informing the decisions listed at appendix 1.

Financial implications

- 17 There are no financial implications arising from the recommendations of this report. The financial implications of any decisions of the executive have been set out within the relevant decision report and taken into consideration at the time the decision was taken.

Legal implications

- 18 There are no legal implications arising from the recommendations of this report. The legal implications of any decisions of the executive have been set out within the relevant decision report and taken into consideration at the time the decision was taken.

Risk management

- 19 There are no risks associated with the recommendations of this report. The risks associated with any decisions of the executive have been set out within the relevant decision report and taken into consideration at the time the decision was taken.

Consultees

- 20 None.

Appendices

Appendix 1: Decisions taken between 11 February and 16 June 2017

Appendix 2: Annual performance report 2016/17

Appendix 3: Chief executive's objectives 2017/18

Background papers

- None identified.

Executive decisions taken between 16 February 2017 and 16 June 2017

Appendix 1

	Decision and purpose	Decision date	Taken by
1.	<p>Adoption of the Dorstone neighbourhood development plan and consequential updates to the countywide policies map</p> <p>To adopt the Dorstone neighbourhood development plan and the consequential changes to the countywide policies map as part of the statutory development plan for Herefordshire.</p>	13/02/2017	Cabinet member corporate strategy and finance
2.	<p>Marches LEP Accountability and Assurance Framework</p> <p>To adopt a refreshed Accountability and Assurance Framework.</p>	13/02/2017	Marches enterprise joint committee
3.	<p>Marches Skills Plan 2017</p> <p>To approve the updated LEP Skills Plan and Action Plan.</p>	13/02/2017	Marches enterprise joint committee
4.	<p>Continued resourcing for legal disputes</p> <p>To approve the additional allocation of resources required to meet increased demands placed upon the council resulting from the need to effectively respond to current legal disputes, over and above that already agreed in January 2016</p>	16/02/2017	Cabinet member economy and corporate services
5.	<p>Herefordshire's co-ordinated admissions arrangements for 2018/19</p> <p>To approve Herefordshire Council's proposed admissions arrangements for 2018/19.</p>	17/02/2017	Cabinet member young people and childrens wellbeing
6.	<p>Independent advocacy service for adults</p> <p>To approve the recommissioning and procurement of the generic advocacy and statutory service for adults.</p>	21/02/2017	Cabinet member health and wellbeing
7.	<p>Review of the parking arrangements associated with council installed electric vehicle charging points.</p> <p>To agree revised arrangements for parking provision and parking concessions for Herefordshire Council installed electric vehicle charging points.</p>	23/02/2017	Cabinet member transport and roads
8.	<p>Mid contract variation for Domestic Violence and Abuse Support Service,</p>	24/02/2017	Cabinet member health and wellbeing

	Decision and purpose	Decision date	Taken by
	<p>currently delivered by West Mercia Women's Aid</p> <p>To approve a mid contract variation to the Domestic Violence and Abuse Support Service currently delivered by West Mercia Women's Aid (WMWA).</p>		
9.	<p>Policy regarding Anti-Social Behaviour, Crime and Policing Act 2014 - Public Spaces Protection Orders</p> <p>To approve the policy regarding the implementation of public spaces protection orders.</p>	27/02/2017	Cabinet member economy, corporate services
10.	<p>Adoption of the Sutton St Nicholas neighbourhood development plan and consequential updates to the countywide policies map</p> <p>To adopt the Sutton St Nicholas neighbourhood development plan and the consequential changes to the countywide policies map as part of the statutory development plan for Herefordshire.</p>	02/03/2017	Cabinet member infrastructure
11.	<p>Publication of annual reports for adults and wellbeing 2016</p> <p>To approve annual reports for adults and wellbeing 2016</p>	09/03/2017	Cabinet
12.	<p>Community Housing Fund (general exception)</p> <p>To determine future use of the Community Housing Fund.</p>	09/03/2017	Cabinet
13.	<p>End of January corporate budget and performance report 2016/17</p> <p>To review performance for the first ten months of 2016/17 and the projected budget outturn for the year.</p>	09/03/2017	Cabinet
14.	<p>Removal of a number of BT payphones in the county</p> <p>To seek approval for 132 BT public call boxes in the county to be either removed, adopted or be retained in full working order.</p>	15/03/2017	Cabinet member economy and corporate services
15.	<p>Care Home Fee Uplift</p> <p>To approve the development of a three year model which projects the cost impact of statutory changes up to 2020 and its implementation.</p>	27.03.17	Cabinet member health and wellbeing
16.	<p>Direct Award of Herefordshire Healthwatch Contract</p>	27.03.17	Cabinet member health and wellbeing

	Decision and purpose	Decision date	Taken by
	To directly award a sixteen month contract to Healthwatch Worcestershire to deliver the Healthwatch service in Herefordshire.		
17.	Implementation of 2017-2020 short breaks offer for disabled children To approve a new offer of short breaks for disabled children for 2017-2020.	28.03.17	Cabinet member young people and childrens wellbeing
18.	Balfour Beatty Living Places Public Realm Annual Plan 2017/18 To confirm the annual plan for the Public Realm Services contract with Balfour Beatty Living Places	30.03.2017	Cabinet member transport and roads
19.	Contract extension for Wall street (general exception) To extend the contract for Wall street, 10 bed residential block contract by six months.	7.04.17	Cabinet member health and wellbeing
20.	Vision Links contract extension (general exception) To approve 18 month contract extension.	10.04.17	Cabinet member health and wellbeing
21.	Passenger Transport Review To agree recommendation for passenger transport services required for the saving plan	06.04.2017	Cabinet
22.	Corporate delivery plan 2017/18 To agree the projects and measures within the 2017/18 corporate delivery plan.	06.04.2017	Cabinet
23.	Smallholdings disposal additional legal spend To approve the additional legal expenditure of £50k to facilitate the disposal of the council's smallholdings	07.04.2017	Cabinet member contracts and assets
24.	Disposal of freehold ground leases at Rotherwas Industrial Estate To approve the disposal of the council's portfolio of freehold ground leases at Rotherwas and appoint an external agent to undertake the marketing and disposal on behalf of the council	07.04.2017	Cabinet member contracts and assets

	Decision and purpose	Decision date	Taken by
25.	Herefordshire's bid to be City of Culture in 2021 To agree Herefordshire Councils role in Herefordshire's bid to become City of Culture in 2021.	12.04.17	Cabinet member economy and corporate services
26.	Health and wellbeing network model To agree a new delivery model having regard to the outcome of the Health and Wellbeing Hub pilot	13/04/2017	Cabinet member health and wellbeing
27.	Direct Award of learning disability day opportunities contract (general exception) To approve the award of a direct contract of learning disability day opportunities service at St Owens, requiring a waiver of procurement rule.	27/04/2017	Cabinet member health and wellbeing
28.	Adoption of the Leintwardine neighbourhood development plan and consequential updates to the countywide policies map. To adopt the Leintwardine neighbourhood development plan and the consequential changes to the countywide policies map as part of the statutory development plan for Herefordshire	24/04/2017	Cabinet member infrastructure
29.	Allocations for the additional funding for adult social care To agree the allocation of additional funding for adult social care	04/05/2017	Cabinet
30.	Corporate Branding Accessibility To approve the update of corporate branding to reflect new, digital approach for cost-saving, consistency and improved engagement.	09/05/2017	Cabinet member economy, and corporate
31.	Planning Fee Increase To consider a proposal by the government regarding changes to the planning fees	15/05/2017	Cabinet member infrastructure
32.	Carers hub and carers health and wellbeing services (general exception)	22/05/2017	Cabinet member health and wellbeing

Executive decisions taken between 16 February 2017 and 16 June 2017

Appendix 1

	Decision and purpose	Decision date	Taken by
	To agree a reduction in funding to the carers health and wellbeing services via a contract variation, and the carers hub service via a direct contact award		
33.	Terms of the BT delivery close down To agree the terms of the close down of the fibre broadband delivery by BT.	23/05/2017	Cabinet member economy and corporate services
34.	Delivery of Reablement Service To approve the redesign and implementation of community reablement services in Herefordshire	25/05/2017	Cabinet member health and wellbeing
35.	Dedicated schools grant 2017/18 – high needs and early years To approve the recommendations of the schools forum on the following matters: Education services grant (ESG) transitional funding; High needs budget proposals for 2017/18 and the impact on the early years hourly rate for three and four year olds	01/06/2017	Cabinet member health and wellbeing
36.	Adoption of the Brilley neighbourhood development plan and consequential updates to the countywide policies map To adopt the Brilley neighbourhood development plan and the consequential changes to the countywide policies map as part of the statutory development plan for Herefordshire.	12/06/2017	Cabinet member infrastructure
37.	Adoption of the Pyons Group neighbourhood development plan and consequential updates to the countywide policies map To adopt the Pyons Group neighbourhood development plan and the consequential changes to the countywide policies map as part of the statutory development plan for Herefordshire.	12/06/2017	Cabinet member infrastructure
38.	Adoption of the Little Dewchurch neighbourhood development plan and consequential updates to the countywide policies map To adopt the Little Dewchurch neighbourhood development plan and the consequential changes to the countywide policies map as part of the statutory	12/06/2017	Cabinet member infrastructure

	Decision and purpose	Decision date	Taken by
	development plan for Herefordshire.		
39.	<p>Carbon Management Plan (2017 – 2021)</p> <p>To approve a new 40% carbon dioxide equivalent (CO2e) reduction target by 2020, measured against a 2008/09 baseline, and to approve the updated carbon management plan (CMP) 2017-2021 in order to deliver this.</p>	15/06/2017	Cabinet member infrastructure

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Foreword

by The Leader and Chief Executive of Herefordshire Council

Welcome to Herefordshire Council's Annual Performance Report. This is a summary of progress made by the council in 2016/17, alongside our priorities for 2017/18 and is intended to provide feedback to our county's residents in an accessible way. We hope you find it achieves this.

The council continued to work within a substantially reduced direct grant from central government, with nearly £60 million in savings achieved by the start of 2016/17, and plans developed in-year to deliver the further savings required of £27.5 million by the end of the decade. It is worth noting that council tax is important, though it only delivers 26% of total funding for services.

Whilst the need to work with much less has meant we have had to adapt, change and reprioritise, it has not reduced the council's ambition to keep improving and delivering for the residents of the county.

As you will see in the following pages, major projects have progressed: the City Link road moved forward and will be completed in 2017/18; the Southern Link road, the first stage of the city bypass, gained planning permission; Fastershire rolled out across the county so that most premises can now access high speed broadband; plans for a new University were approved by government; and the new Energy from Waste plant at Hartlebury, was completed on-time and within budget and is now taking all our county's domestic waste. These are all major projects and really contribute to a better, positive future for the county.

And every day, our staff support thousands of vulnerable people in the county – be they older vulnerable residents, children and young people at risk or residents with learning disabilities – those residents remain our priority.

There are many reasons why we are looking ahead with great optimism at the future for Herefordshire. Indeed, in 2016/17, we launched a new vision for economic development for the county that sets out our ambition and optimism.

We look forward to reporting our progress on this next year.

Councillor Tony Johnson, Leader of Herefordshire Council
Alistair Neill, Chief Executive, Herefordshire Council

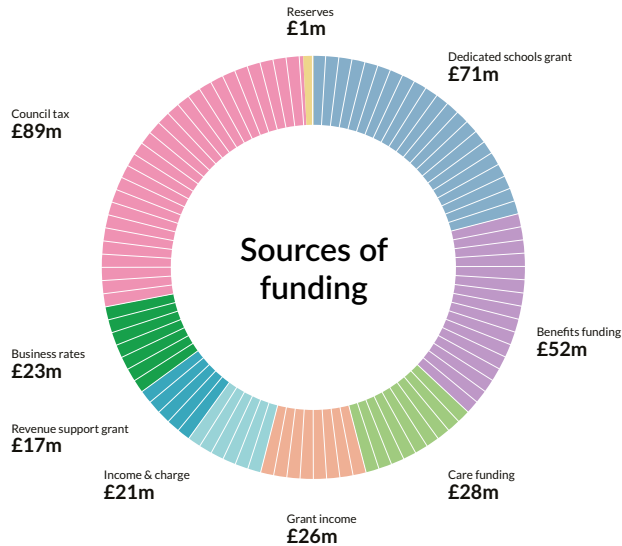
Making less go further

Like all councils, Herefordshire faces significant financial challenges as funding goes down and costs and demand, particularly in adult social care, go up.

Where our money comes from

The council spends around £328 million providing services for residents and businesses in Herefordshire.

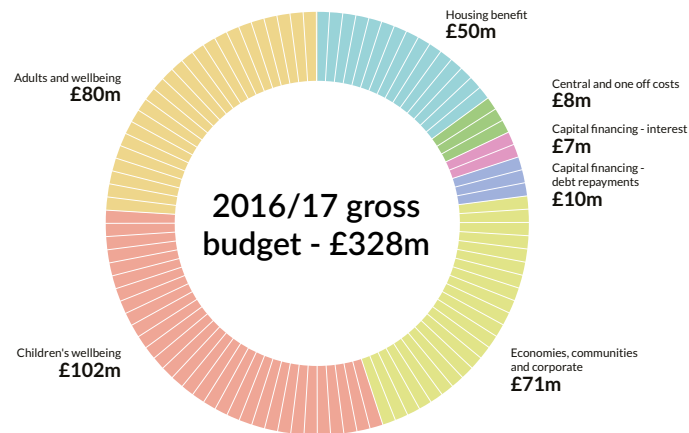
These are the various sources of funding:



Where we spent the money

Our spending plans need to maintain financial stability, deliver efficiencies and support investment in priority services. Our plans must demonstrate value for money and maintain service quality even though the funding available is reducing. We have a medium term financial strategy which sets out how we are going to tackle this, making improvements to how we do things, so that we can be more efficient. We have already delivered £59.5 million worth of savings between 2010-2016, and will deliver a further £27.5 million of savings by 2019/20.

This is how last year's budget was spent:



In managing the financial pressures, the council's strategic and corporate plans set out its vision for the county to support a strong, diverse and enterprising business base, operating in an exceptional and connected environment where the transfer of technology and skills foster innovation, investment and economic growth.

We will continue to deliver services, but we will make changes. This involves modernising working practices to avoid making cuts, focussing on the efficient operation of core services through service redesign and operational efficiency. We

are taking a more commercial approach to how we run our services. We are looking at our fees and charges and will look to increase them to cover our costs. This means that those who use services will pay for them without a subsidy from council tax payers.

Modernising our customer services by encouraging more people online is making us more efficient and also leading to savings.

Enable residents to live safe, healthy and independent lives

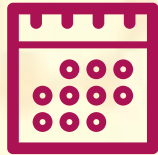


95% uptake of childhood immunisation



Ranked **5th** of **152** English authorities by our adult social care customers in their quality of life

Keep children and young people safe and give them a great start in life



Educational attainment ranked in the **2nd Quartile** nationally of local **authorities** for a child's progress from the end of primary school to the end of secondary school

Numbers of Looked After Children
2015/16 - 294
2016/17 - 303



Support the growth of our economy



Proportion of 16-19 year olds not in education, employment or training (NEET) reduced from

4.5% to 3.5%



81.8% of major planning applications dealt with within 13 weeks over the last 24 months

Secure better services, quality of life and value for money



97.97% of council tax collected



9.57 days absence for each full time equivalent employee

Enable residents to live safe, healthy and independent lives

What have we achieved this year?

- The proportion of people who use services who receive direct payments to purchase their own care and support has increased overall to 32.9%. For people under the age of 65, this number has risen to 50%.
- More people over the age of 65 supported to live at home resulting in a reduction of people being admitted into residential or nursing care. Herefordshire now places 18th best out of 152 English authorities
- The proportion of older people (aged 65 and over) who were still at home 91 days after discharge from hospital into reablement/ rehabilitation services has improved by 8% to 84.7%
- Our adult social care customers reported an increase in quality of life resulting in Herefordshire now being ranked 5th best out of 152 English authorities
- ActiveHERE, designed to reduce the risk of preventable health conditions, successfully engaged 260 people who have previously struggled to take part in physical activity. Those people were primarily over the age of 45 and 60% have at least one long-term health condition
- 456 people participated in the Healthier You programme, a programme of learning and behaviour change aimed at preventing diabetes
- The Home Improvement Agency 'You at Home' undertook a range of actions to support 1,734 people to remain living independently and safely at home
- Herefordshire achieved national uptake target of 95% for childhood immunisations

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What we said we would do

Improve the provision of good information and signposting to enable people to support themselves and each other, getting the right help at the right time as needs change

Build supportive relationships and resilient communities, acting as a catalyst for communities to become stronger

Build services that help people get back on track after setback or illness and support disabled people to be independent, including through ensuring the provision of good quality housing

Ensure that care and support is personalised, of good quality, that it addresses mental, physical, and other forms of wellbeing and is better joined-up around individual needs and those of their carers

Work with the community to devolve services and assets where quality can be improved through local delivery

Areas for focus in 2017/18

Further develop the Wellbeing Information and Signposting for Herefordshire (WISH) website to offer a broad range of local wellbeing support and care options to help people find activities and services in their area.

Continue to develop our short term care pathways in adult social care to ensure that the appropriate support is put in place at the right time and people are enabled to regain independence as quickly as possible. This will include utilising community support where available and practical

Work with providers to understand and seek new ways to address the challenge of recruitment and retention within the social care workforce

Implement our assistive technology programme to support people with learning disabilities to live in the community rather than in residential care following successful award of housing bid

Publish a new carers strategy and plan which will be jointly developed with carers and partners

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Combine the use of facilities to create a network of Health and Wellbeing hubs, shaped by and serving local communities

Ensure safe and secure neighbourhood environments, with attractive, safe surroundings, and good quality local amenities which enable people to enjoy life where they live

Help create a strong sense of community where people feel they belong and have the confidence to get involved



Keep children and young people safe and give them a great start in life

What have we achieved this year?

- Helped to keep thousands of children and young adults safe – around 750 children every day
- Commissioned the build of a new school at Colwall Primary
- Improved the way we work with other services to support children at risk of significant harm
- Early years' outcomes for children improved to top 25% in England
- Given parents of disabled children more choice through development of family based short breaks

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What we said we would do

Provide early help to 600 families to help them to improve education, health and employment outcome

Reconfigure £3.5 million to deliver early years services including children centre services, health visiting and school nursing to improve the health, well-being, developmental and educational outcomes of children aged 0-5 years

Make improvements so that the estimated 8,620 children and young people that require support with their mental health or emotional resilience are identified and supported to access help in a timely manner

Continue to develop a range of provision that can effectively identify and respond to safeguarding risks and needs; from the initial signs of the call for early help to a range of evidence-based interventions for a variety of complex situations

Develop better evidence based approaches to support young people in adolescence to ensure a more successful transition to adulthood

Areas for focus in 2017/18

Ensure children and their families get the right help at the right time

Improve education outcomes so that we are in the top 25% nationally

Ensure that children looked after by the local authority thrive

Ensure that we support families to care for their own children, so that we only care for children who cannot stay with their own family



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Promote and enable access to universal opportunities and services for children with disabilities and their families and ensure a range of provision to meet identified need

Support the growth of our economy

What have we achieved this year?

- Committed to delivering a new bypass to the west of Hereford and carried out survey works to enable us to confirm a route
- Gained planning permission for the Hereford Southern Link Road, the first stage of the bypass, as part of a package of improvements to improve transport in the south of Herefordshire
- Adopted the Economic Vision which sets out a clear and ambitious programme of key projects and investment opportunities across the county
- Completed replacement of 6,000 streetlights which will save £17 million over the next 20 years in energy and maintenance costs
- Rolled out broadband through the Fastershire programme, so that the majority of premises in the county can now access a faster broadband service
- Helped to secure £8 million from Government to support the new university for Hereford
- Continued to resurface roads and fill pot holes, with over 328 miles of roads resurfaced and over 250,000 pot holes filled within the last 3 years
- Completed the build of the energy from waste plant, meaning we are no longer reliant on landfilling our residual waste, we are producing electricity for the first time and significantly reducing our greenhouse gas emissions

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What we said we would do

Develop and start implementation of a countywide Economic Masterplan

Improve the county's energy efficiency and reduce the carbon footprint

Finalise and implement plans that strengthen and diversify the economy of Herefordshire
Have good quality housing to meet everyone's needs
Ensure that the infrastructure is in place to prevent and improve community resilience to flooding

Have vibrant town centres with shops, restaurants and leisure facilities that keep people spending locally

Support economic growth and connectivity (including broadband, local infrastructure, transport and economic development)

Areas for focus in 2017/18

Launch the Invest Herefordshire Economic Vision and engage with key stakeholders and partners across the county and commence working on delivery of shared priorities

Deliver the LTP Programme, providing an enhanced, accessible, safe and integrated transport network supporting economic growth and minimise the numbers of people killed or seriously injured on our roads

Support the City of Culture bid

Develop housing sites across the county

Support the proposed New Model in Technology & Engineering (NMITE) University

Run a series of training, seminars and one to one advice sessions for businesses of making the most of the fast broadband speeds (Fasterbusiness)

Develop a number of transport packages, including South Wye (the Southern Link Road), Hereford (the Hereford Bypass) and Hereford City Centre (City Link Road and public realm improvements)



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Make Herefordshire more attractive to younger age groups for a more balanced age profile, improving local access to skills training so that everyone can benefit from economic prosperity

Continue to work with further and higher education and we will support the development of a new university for Hereford, identifying buildings for teaching and student accommodation

Make the best use of existing land and identify new opportunities to enable existing businesses to stay and expand, and for new businesses to locate to the area

Continue to work with the LEP and government with a focus on: employment creation and business support; skills; health transformation; transport; broadband; property and finance; and governance

Support the improvement in quality of our natural and built environment, bringing about quality development to enable sustainable growth, addressing the need for better business space, affordable homes and student accommodation across the county

Secure better services, quality of life and value for money

What have we achieved this year?

- Progressed our Accommodation Strategy, reducing our operational stock and developing buildings that offer shared services with other organisations, such as working with the Department of Work and Pensions to offer a joint customer service hub at Blueschool House
- Provided, supported and maintained the Resource Management System (Agresso) for Rutland County Council
- Agreed plans with the Police, Fire and Rescue for a new One Herefordshire Hub
- Launched new website to increase ease of functionality and navigation
- Reduced our use of agency staff, recruiting and developing our own permanent staff

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What we said we would do

Secure the highest possible levels of efficiency savings and value for money to maximise investment in front-line services and minimise council tax increases

Ensure our essential assets, including schools, other buildings, roads and ICT, are in the right condition for the long-term, cost-effective delivery of services

Review management of our assets in order to generate on-going revenue savings, focusing on reducing the cost of ownership of the operational property estate by rationalising the estate and by improving the quality of the buildings that are retained

Apply appropriate regulatory controls

Design services and policies that support positive engagement and interaction with residents, including the use of information technology, to improve customer experience and ability to access a range of services on-line

Areas for focus in 2017/18

Manage our finances effectively to secure value for money and deliver a balanced budget, delivering agreed savings plans

Continue to dispose of our underperforming capital assets

Lead the 'One Herefordshire' public sector reform, and work with partners to make best use of public sector land assets (inc. police, fire and rescue)

Deliver the Schools Capital Investment Strategy to guide investment and provide high quality learning environments for pupils through Real Planning events

Further improve the council's website to build on the development in 2016/17 to access more services on-line in an easily to use way

Improve organisational effectiveness through our people by: improving staff induction processes; delivering a wellbeing strategy; and improving staff engagement

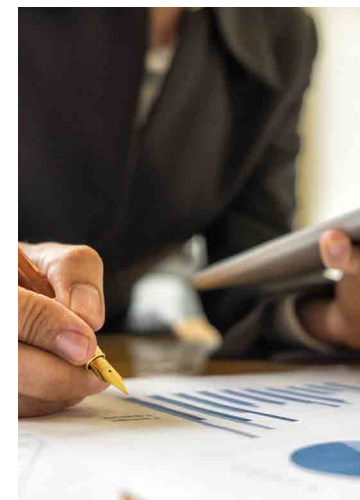
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Further improve commissioning and procurement to deliver greater revenue efficiencies and savings

Recruit, retain and motivate high quality staff, ensuring that they are trained and developed so as to maximise their ability and performance

Be open, transparent and accountable about our performance

Work in partnership to make better use of resources, including sharing premise costs through co- location of services and local solutions for community used facilities such as libraries



Chief executive's objectives 2017/18

1. Maintain the council's focus on strong financial control and planning.
2. Lead the development of strategic plans to provide the council with the most sustainable course for local key service delivery.
3. As returning officer and chief executive, lead an effective general election process in the county.
4. Lead the development of plans and approaches to continue to drive improved outcomes and the performance of children's safeguarding.
5. Work closely with adult's well-being to embed change and seek to manage within the demands and constraints of changing national policies.
6. Develop the relationship with health partners where this may lead to better joint-working and improved use of resources in social care.
7. Progress the effective roll-out of the economic master-plan, seeking the engagement of key business and public sector leaders.
8. Develop specific approaches that will assist delivery of the new university, whilst fully considering the impact on the council's resources and its reputation.
9. Ensure that the leader is fully advised of developments on all key priorities.
10. Lead and develop relationships within and outside the council, to enhance the council's ability to achieve its goals and to improve perceptions of the council.



Meeting:	Council
Meeting date:	14 July 2017
Title of report:	Motions on notice
Report by:	Monitoring officer

Classification

Open

Key decision

This is not an executive decision.

Wards affected

Countywide

Purpose

To consider motions received on notice.

Recommendation

THAT: the motion listed at paragraph 7 is debated and determined by Council.

Alternative options

- 1 There are no alternative options to the recommendation; the constitution makes provision for motions on notice to be debated and decided by Council.

Reasons for recommendations

- 2 To comply with the provisions of the constitution.

Key considerations

- 3 The constitution provides that members of Council may submit written notice of motions for debate at Council. A motion must be signed by the proposer and seconder and submitted not later than midday on the seventh working day before the date of the meeting.
- 4 Motions must be about matters for which the council has a responsibility or which affect the area.
- 5 Motions for which notice has been given will be listed on the agenda in the order in which notice was received unless the member giving notice states, in writing, that they propose to move it to a later meeting or withdraw it.

- 6 Up to one and a half hours will be allocated for debate on notices of motion but that time may be varied at the discretion of the chairman.
- 7 One notice of motion has been received and is set out below:

Motion – Timings of meetings of the council

(Proposed by Councillor MD Lloyd-Hayes, Seconded by Councillor MN Mansell)

The times at which publicly notifiable meetings of this council are scheduled shall ensure that at least half of all meetings of each sort (council, cabinet, committee, etc.) are held outside of core working hours – 09:00-16:00. The choice of which meetings within each committee’s cycle shall meet this requirement shall remain the decision of the committee and its chairman.

Community impact

- 8 None arising from the recommendation; if any motion results in a request that the executive (cabinet) take some action the implications of such action will inform any decision by cabinet.

Equality duty

- 9 None arising from the recommendation; if any motion results in a request that the executive (cabinet) take some action the implications of such action will inform any decision by cabinet

Financial implications

- 10 None arising from the recommendation; if any motion results in a request that the executive (cabinet) take some action the implications of such action will inform any decision by cabinet.

Legal implications

- 11 None arising from the recommendation; if any motion results in a request that the executive (cabinet) take some action the implications of such action will inform any decision by cabinet.

Risk management

- 12 None arising from the recommendation; if any motion results in a request that the executive (cabinet) take some action the risks associated with such action will inform any decision by cabinet.

Consultees

- 13 None.

Appendices - None

Background papers - None identified